STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR

CHRISTOPHER T. SUNUNU
Governor

October 30, 2020

Lori Shibinette
Commissioner
New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, N.H. 03301

Dear Commissioner Shibinette,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20 I have approved your written request, in attachment, to take the following actions related to the CARES Act emergency relief funds:

1. Authority for the Department of Health and Human Services (DHHS) to accept and expend funds from the Centers for Disease Control and Prevention (CDC), entitled Epidemiology and Laboratory Capacity (ELC) under the Coronavirus Aid, Relief, and Economic Security Act in the amount of $651,604, budgeted consistent with the information in the request in attachment, through June 30, 2021. (100% Federal Funds).

2. Authorize DHHS to create one temporary, full-time positions for administrative purposes budgeted consistent with the information in the request in attachment, through June 30, 2021. (100% Federal Funds).

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

Christopher T. Sununu
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services

107 North Main Street, State House - Rm 208, Concord, New Hampshire 03301
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Lori Shibinette
Commissioner

Lisa M. Morris
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

October 26, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, New Hampshire 03301

REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER 2020-04 AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18 AND 2020-20

1. Authorize the Department of Health and Human Services, Division of Public Health Services to accept and expend funds from the Centers for Disease Control and Prevention (CDC), entitled Epidemiology and Laboratory Capacity (ELC) under the Coronavirus Aid, Relief, and Economic Security Act in the amount of $651,604 effective upon your approval through June 30, 2021, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.
2. Contingent upon approval of Requested Action #1, authorize the Department of Health and Human Services, Division of Public Health Services to create one temporary, full-time position for administrative purposes effective upon your approval through June 30, 2021. 100% Federal Funds.

05-95-090-903010-19360000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: PUBLIC HEALTH DIVISION, BUREAU OF LABORATORY SERVICES, ELC HEALTHCARE IPC TRAINING

SFY2021 Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
Revenue				
000-406959	Federal Funds	$ -	$ 651,604	$ 651,604
	General Funds	$ -		$ -
	Total Revenue:	**$ -**	**$ 651,604**	**$ 651,604**
Expense				
020-500200	Current Expenses	$ -	$ 9,658	$ 9,658
037-500173	Technology-Hardware	$ -	$ 2,000	$ 2,000
038-500175	Technology-Software	$ -	$ 500	$ 500
039-500188	Telecommunications	$ -	$ 100	$ 100
041-500801	Audit Fund Set Aside	$ -	$ 977	$ 977
042-500620	Post Retirements Benefits	$ -	$ 3,445	$ 3,445
059-500117	Temp Full Time	$ -	$ 32,561	$ 32,561
060-500601	Benefits	$ -	$ 22,622	$ 22,622
066-500543	Employee Training	$ -	$ 568	$ 568
070-500704	In State Travel Reimb	$ -	$ 5,000	$ 5,000
080-500710	Out of State Travel Reimb	$ -	$ 11,717	$ 11,717
102-500731	Contracts for Program Services	$ -	$ 562,456	$ 562,456
	Total Expense:	**$ -**	**$ 651,604**	**$ 651,604**

EXPLANATION

This request is being made to accept the additional grant funds available for SFY 2021 to administer the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 Public Law 116-136. These special ELC Project E funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19). This ELC funding is to rapidly establish and monitor key activities related to COVID-19 in the areas of epidemiology, laboratory and informatics. Monitoring the indicators associated with these activities are intended to assist the State of New Hampshire in making data-driven policy decisions regarding testing, mitigation and prevention efforts. The notice of additional funds awarded was received May 28, 2020.

The funds are to be budgeted as follows:

Class 020	The funds will be used to pay for current expense items.
Class 037	The funds will be used to pay for computer hardware.
Class 038	The funds will be used to pay for computer software.
Class 039	The funds will be used to pay for telecommunications.
Class 041	The funds will be used to pay for audit fund set aside.
Class 042	The funds will be used to pay for post-retirement benefits.
Class 059	The funds will be used to pay for full time temporary positions.
Class 060	The funds will be used to pay for benefits.
Class 066	The funds will be used to pay for employee training.
Class 070	The funds will be used to pay for in-state travel.
Class 080	The funds will be used to pay for out-of-state travel.
Class 102	The funds will be used to pay for contracts.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981:

1. List of personnel involved: 1 Temporary full time Program Specialist IV position.
2. Nature, Need, and Duration: The position will provide for the increased needs caused by the COVID-19 public health event. The position will be needed while the event is ongoing.
3. Relationship to existing agency programs: This is a new public health event.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't funding included in the agency's budget request? At the time of budget submission COVID-19 was not a known public health event.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position(s):The positions necessary for this work will not be permanent.

Area served: Statewide

Source of Funds: 100% Federal funds from the Centers for Disease Control.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,

Lori Shibinette

Lori A. Shibinette
Commissioner